

# C-CLASS DOCUMENT CHECKLIST



Dear SAHPA Member

*Thank you for being a member and licensed pilot. When you are ready to submit your documentation kindly use the checklist below to ensure that you have the correct documents to avoid any delays in upgrading the licence.*

***You are legally not allowed to fly without a current licence.***

In order to upgrade the National Pilot's Licence, please submit the following		✓
Please note: <b>NO TIPPEX</b> allowed on any of the forms submitted.		
<b>CA 62-16 Form</b> <ul style="list-style-type: none"><li>- Pilot and Instructor signature and form to be completed in full</li></ul> <b>*Note:</b> Dates on this form may not be older than 60 days.		
<b>Copy of Logbook</b> <ul style="list-style-type: none"><li>- Handwritten copies (signed by pilot and instructor)</li><li>- Digital copies (signed by Pilot and Instructor)</li></ul> <b>*Note:</b> Pilots maintaining electronic logbooks are expected to back up their logbook every 90 days for record purposes.		
<b>C-Class Checklist</b> <ul style="list-style-type: none"><li>- May not be older than 60 days from Instructor sign off</li></ul>		
<b>C-Class Exam</b> <ul style="list-style-type: none"><li>- Marked and signed by Instructor</li></ul>		
<b>SAHPA Membership application/ Renewal form</b>		
<b>Upgrade fee Paid</b> – Proof of payment attached		

***If you have any queries, please contact the SAHPA office. We are looking forward to hearing from you soon.***  
**Safe Flying!**