

RATINGS RE-APPLICATION CHECKLIST



Longer than 5 Years

Dear SAHPA Member

When you are ready to submit your documentation kindly use the checklist below to ensure that you have the correct documents to avoid any delays in renewing the ratings.

Please submit the renewal documentation as soon as the sign off has been done to ensure that the documentations reaches SAHPA before the 60 days from instructor sign off . **You are legally not allowed to fly without a current licence on hand.**

All documentation can be submitted via email to office@sahpa.co.za in a PDF format or originals can be sent to:

Postnet Thtachfield

<u>In order to renew your National pilot's licence the following will need to be submitted</u>	√
<p>Please note: <u>NO TIPPEX</u> Allowed on any of the forms submitted.</p>	
<p>CA 62-16 Form</p> <ul style="list-style-type: none"> - Pilot and Instructor signature to be original and form to be completed in full. <p><i>*Note: Dates of sign off may not be older than 60 days. Check if the bottom ISO block (CA 62.16, date and page number) is on the form when document has been printed.</i></p>	
<p>Medical Fitness form- all applications and renewals require a medical.</p> <ul style="list-style-type: none"> - Self-declaration (under 60 years of age and no mentioned medical conditions) - GP Medical (for 60 years of age and older / medical conditions as per form) - STD Tandem/ TF ratings – Class 4 Medical certificate from an Aviation Medical Examiner (Original Yellow or Certified copy of original) <p><i>*Note: Dates may not be older than 3 months</i></p>	
<p>Copy of Logbook – Only require the last 2 pages of logbook</p> <ul style="list-style-type: none"> - Handwritten copies (signed by pilot and instructor or certified copies) - Digital copies (signed by pilot and instructor) <p><i>*Note: Pilots maintaining electronic logbooks are expected to back up their logbook every 90 days for record purposes.</i></p>	
<p>CA62-15 Skill test form</p> <ul style="list-style-type: none"> - May not older than 60 days from instructor sign off - Minimum 10 Check flights not older than 60 Days. 	
<p>Training Logbook (only applicable for Instructor ratings)</p> <ul style="list-style-type: none"> - 10 Training days with a school. 	
<p>Marked exam/s</p>	
<p>Copy of 1st aid certificate – Only applicable to tandem/ GR A, B, C Instr ratings</p>	
<p>SAHPA Membership application/ Renewal form</p>	
<p>1 x ID/ Passport Photo</p>	
<p>Copy of ID/Passport</p>	
<p>Copy of previous licence held (If available)</p>	
<p>IPPI Card application form – if required (Only required when flying internationally)</p>	
<p>Renewal fees Paid – Proof of payment attached</p>	

If you have any queries, please contact the SAHPA office. We are looking forward to hearing from you soon.
Safe Flying!